

THE KAWARTHA-HALIBURTON CHILDREN'S AID SOCIETY
BOARD OF DIRECTOR'S MEETING
Thursday, April 21, 2005
5:00 p.m.
1100 Chemong Road, Peterborough, Ontario

Attendees

Roy Wood	Walter Johnstone (Chair)	
Tom Flynn	Mollie Cartmell	Robert Pierson
Andrew Hoggarth	John Merriam	
Robin Read	Bev Cooney	Bill Wellman
Pina Melchionna	Wayne Thomson	Faye McGee
	Shelley Matthews	

Staff

Hugh Nicholson, Executive Director
Linda Mitchelson, Director of Child Protection Services
Carolyn Hagg, Manager of Finance
Teddi Pappas, Executive Administrative Assistant
Jeff Hedderson, Family Service, Lindsay

Foster Parents Association

Arnell Bonner
Carol Turner

Regrets

John Connolly
Linda Gendron
Jack Watkins
Jim McMahan
Garry Herring
Joan Conrad, Manager Children in Care

Recorder – Laura Pemberton

1. **CALL TO ORDER**

Walter Johnstone called the meeting to order.

2. **CORRESPONDENCE**

All of the correspondence was included in the Board Package.
No comments or questions were raised.

3. **APPROVAL OF AGENDA**

Motion #1

Motion to approve the Agenda as amended.
Moved by Mollie Cartmell Seconded by Pina Melchionna Carried

(b) **CONFLICT OF INTEREST**

None raised.

4. **APPROVAL OF PREVIOUS MINUTES**

Motion #2

Motion to approve the minutes of the meeting held March 17, 2005.
Moved by Andy Hoggarth Seconded by Tom Flynn Carried

5. **BUSINESS ARISING**

None

6. **EXECUTIVE DIRECTOR'S REPORT**

The report was distributed in the package prior to the Board Meeting.
In addition to the report distributed to the Board:

Project 12 Ways

Hugh is negotiating partnering with Trent University for the delivery of the program.
A Steering Committee will be formed.

Level 3 – Complaint Process

The Grievance Committee members were confirmed. The Committee will meet in early May to hear a client complaint.

The President suggested that a motion be made appointing three Directors to the Grievance Committee. Mollie Cartmell, Bill Wellman and Jack Watkins will make up the committee. Andy Hoggarth has volunteered to sit as an alternate if one of the committee members is unable to attend.

There is a two-week turnaround for decision after meeting with complainant.

Motion #3

Motion for the appointment of an ad hoc tribunal (Grievance Committee) to hear grievances. The tribunal will consist of Mollie Cartmell, Bill Wellman, Jack Watkins and Andy Hoggarth as an alternate, in the absence of one of the members. Alternate board members can be appointed at the discretion of the Board President.

Moved by Pina Melchionna Seconded by Shelley Matthews Carried

Hiawatha First Nation

Hugh met with Joan Ferguson, the new board member representing Hiawatha First Nation. Ms. Ferguson sends her regrets this month, but will attend next month's Board meeting.

Motion #4

Motion to accept both the written and verbal report as presented by Hugh Nicholson.

Moved by Robin Read Seconded by Faye McGee Carried

7. **FINANCE AND RESOURCE COMMITTEE REPORT**

Andy Hoggarth provided a verbal report of the Finance Committee meeting which took place just prior to the Board Meeting.

Motion #5

Motion to accept the minutes of the Board Meeting held on February 17, 2005.

Moved by Andy Hoggarth Seconded by Bill Wellman Carried

Human Resources Update

- No new grievances to report.
- Details of new strategy to mediate grievances
- Statistics document illustrating staff turnover was distributed. Explanation and discussion followed.

9. **SERVICES COMMITTEE REPORT****Motion #10**

Motion to approve the minutes of the Services Committee meeting held on February 8, 2005.

Moved by John Merriam Seconded by Shelley Matthews Carried

- The Services Committee distributed the Joint Statement on Physical Punishment together with an Executive Summary. Motions contained in the Executive Summary are also in the March minutes of the Services Committee.

Motion #11

Motion that the Board of Directors and KHCAS adopt a position of agreement with the Joint Statement on Physical Punishment of Children and Youth.

Moved by Bev Cooney Seconded by Wayne Thomson Carried

Motion #12

Motion that the Board of Directors supports the repeal of Section 43 of the Criminal Code.

Moved by Jack Watkins Seconded by Bev Cooney Carried

- Motions intended to support the statements in the Joint Statement on Physical Punishment.

Motion #13

Motion to accept the verbal report of the Services Committee as presented by John Merriam.

Moved by John Merriam Seconded by Bill Wellman Carried

11. **FOUNDATION REPORT**

- 10 – 15 tickets for the Colours of Hope (April 30) are still available.
- 160 registrations have been completed for camp this summer so far.
- Pina advised that there is a Bill in it's third reading in the Legislature, which states that by 2008 all charitable organizations must comply with a disbursement quota.

Motion #14

Motion to accept the verbal report of the Foundation report as presented by Pina Melchionna.

Moved by Pina Melchionna Seconded by Shelley Matthews Carried

12. **ACCREDITATION COMMITTEE**

A copy of the Governance policies was distributed to the Board in the Board Package. Pina asked for a motion for the Board to accept and approve the policies.

Motion #15

Motion to accept and approve the Governance Policies distributed in the April Board package.

Moved by Pina Melchionna Seconded by Shelley Matthews Carried

Motion withdrawn.

Pina asked that each sub-committee of the Board review their Terms of Reference and approve same. Terms of Reference of sub-committees of the Board will be placed on the agenda for the May Board meeting.

Pina extended a sincere 'thank-you' to all participants who have worked on/with the Accreditation Committee.

Motion #16

Motion to accept the verbal report of the Accreditation Committee as presented by Pina Melchionna.

Moved by Pina

Seconded by Wayne Thomson

Carried

14. **OTHER BUSINESS**

- Walter advised that Roy Wood has not yet formally resigned from the Board, but that his formal resignation is expected. Roy will be recognized at the June AGM.
- Walter also advised the Board that Bev Cooney and her family have been experiencing some health issues lately, and that the Board wants Bev to know that she has their support and thoughts. Walter also said that he was very pleased to see Bev at the meeting this evening.

15. **ADJOURNMENT**

Motion #17

Motion to adjourn the meeting.

Moved by Tom Flynn

President

Date

MOTIONS CONTAINED IN THE MINUTES TAKEN AT THE APRIL 21, 2005 BOARD OF DIRECTORS MEETING

Motion #1

Motion to approve the Agenda as amended.

Moved by Mollie Cartmell Seconded by Pina Melchionna Carried

Motion #2

Motion to approve the minutes of the meeting held March 17, 2005.

Moved by Andy Hoggarth Seconded by Tom Flynn Carried

Motion #3

Motion for the appointment of an ad hoc tribunal (Grievance Committee) to hear grievances. The tribunal will consist of Mollie Cartmell, Bill Wellman, Jack Watkins and Andy Hoggarth as an alternate, in the absence of one of the members. Alternate board members can be appointed at the discretion of the Board President.

Moved by Pina Melchionna Seconded by Shelley Matthews Carried

Motion #4

Motion to accept both the written and verbal report as presented by Hugh Nicholson.

Moved by Robin Read Seconded by Faye McGee Carried

Motion #5

Motion to accept the minutes of the Board Meeting held on February 17, 2005.

Moved by Andy Hoggarth Seconded by Bill Wellman Carried

Motion #6

Motion to accept the verbal Finance update, HR update and Lindsay Renovation update.

Moved by Andy Hoggarth Seconded by Faye McGee Carried

Motion #7

Motion to accept the minutes of the Agency Governance Committee meeting held March 9, 2005.

Moved by Tom Flynn Seconded by Mollie Cartmell Carried

Motion #8

Motion that the President send a letter to the Minister of Children and Youth Services asking her to expand the Fast Track Information System record – check policy to include record checks on CAS staff, volunteers, foster parents and adoption applicants.

Moved by Bill Wellman Seconded by Andy Hoggarth Carried

Motion #9

Motion to receive the verbal Governance Committee report as presented by Tom Flynn.

Moved by Tom Flynn Seconded by Mollie Cartmell Carried

Motion #10

Motion to approve the minutes of the Services Committee meeting held on February 8, 2005.

Moved by John Merriam Seconded by Shelley Matthews Carried

Motion #11

Motion that the Board of Directors and KHCAS adopt a position of agreement with the Joint Statement on Physical Punishment of Children and Youth.

Moved by Bev Cooney Seconded by Wayne Thomson Carried

Motion #12

Motion that the Board of Directors supports the repeal of Section 43 of the Criminal Code.

Moved by Jack Watkins Seconded by Bev Cooney Carried

Motion #13

Motion to accept the verbal report of the Services Committee as presented by John Merriam.

Moved by John Merriam Seconded by Bill Wellman Carried

Motion #14

Motion to accept the verbal report of the Foundation report as presented by Pina Melchionna.

Moved by Pina Melchionna Seconded by Shelley Matthews Carried

Motion #15

Motion to accept and approve the Governance Policies distributed in the April Board package.

Moved by Pina Melchionna Seconded by Shelley Matthews Carried

Motion #16

Motion to accept the verbal report of the Accreditation Committee as presented by Pina Melchionna.

Moved by Pina Seconded by Wayne Thomson Carried

Motion #17

Motion to adjourn the meeting.

Moved by Tom Flynn