

If you cannot attend, please inform Laura at 743-9751 EXT 298 or 1-800-661-2843  
Or after hours 743-9742 EXT 298

**THE KAWARTHA-HALIBURTON CHILDREN'S AID SOCIETY  
BOARD OF DIRECTOR'S MEETING**

*Thursday, November 20, 2008*

*5:00 p.m.*

*Peterborough Office Boardroom*

Jonathan Bennett (President)

Robert Messacar (Vice President)

Bill Wellman

Jennifer Broderick

Sharon McKeiver

Linda Gendron

Cory McMullan

Patricia Smith

Winsome McLaughlin

Lesley McRae

Sandra Moore

Jack Watkins

**(Staff)**

Hugh Nicholson, Executive Director

Leo Cook, Finance Manager

Joan Conrad, Director of Accountability and Management Services

Nathalie Fouquette, Director of Service (City of Kawartha Lakes/Haliburton)

Lori Stanley, Director of Service (Peterborough)

Recorder – Laura Ross

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**MINUTES**

**1. CALL TO ORDER**

**2. CORRESPONDENCE**

No correspondence to report

**3. APPROVAL OF PREVIOUS MINUTES (September 2008 AND  
November 2008)**

**Motion #1**

Motion to approve the minutes of September 2008 and October 2008

Moved by Cory McMullan

Seconded by Lesley McRae

Carried

**4. APPROVAL OF AGENDA**

(a.) Conflict of Interest – none declared

**Motion #2**

Motion to approve the agenda

Moved by Jack Watkins  
Carried

Seconded by Linda Gendron

5. **EDUCATIONAL SESSION**

Regional Adoption

Wendy Gordon provided a presentation on the Regional Adoption Program.

6. **BUSINESS ARRISING**

a. **Election of New Board Members**

Jan Jamieson, Julie Brown

**Motion #3**

Motion to approve the election of Jan Jamieson to the Board of Directors

Moved by Linda Gendron      Seconded by Cory McMullan

Carried

**Motion #4**

Motion to approve the election of Julie Brown to the Board of Directors

Moved by Linda Gendron      Seconded by Jennifer Broderick

Carried

Jan and Julie will fill the vacancies created by the resignations of Bill Buys and Jill Worden

b. **Process for Selection of Vice President**

c. **Process for Selection of Chair – Stewardship and Quality Committee**

Rob Messacar has had to resign from the position of vice president.

A new prospective board member has been interviewed. This is a very strong candidate.

Jonathan asked members to consider the role of Vice President and the Chair's position for the Stewardship and Quality Committee. If anyone is interested, they are asked to express their interest to Jonathan directly.

7. **EXECUTIVE DIRECTOR'S REPORT**

-Hugh Nicholson

Statistics Dashboard:

Green means go - no issues(go ahead)

Purple/Orange is caution,

New information requested for Dashboard: sick time, number of placements in adoption, Lawsuits

Some items may be reported quarterly  
Red - stop we need to take a look at this

Other ED Report Items

- Municipal transportation meeting taking place next week
- First Nations recruiter position for foster care and adoptions should be filled soon.
- Review of the funding and services analysis to take place and to provide key points for the Stewardship and Quality committee.

Motion #5

Motion to accept the Executive Director's Report

Moved by Linda Gendron

Seconded by Lesley McRae

Carried

## 8. STEWARDSHIP AND QUALITY COMMITTEE REPORT

Discussions of crown ward review

Financial discussions

Motion #6

Motion to have Lori Stanley and Nathalie Fouquette appointed as signing officers and to have Carol Golsby removed as signing officer

Moved by Lesley McRae

Seconded by Cory McMullan

Motion #7

- a. Motion to have That Administrative Assistant – Finance (Teddi Pappas, incumbent) is authorized on behalf of the Society from time to time and always in accordance with the terms of the Plan:
  - i. To complete and sign the application and declaration and consent forms and any other documents to open the Plan for a Beneficiary, including providing the Beneficiary's social insurance number to RBC Royal Bank;
  - ii. To authorize contributions to the Plan; To apply for grant consideration, signing the appropriate applications;
  - iii. To provide RBC Royal Bank with information and notice regarding any such changes to the information about the Beneficiary and the Plan; including but not limited to change in name (in the case of adoption) or address of the residence of the Beneficiary.
  - iv. To apply for grant consideration, signing the appropriate applications;

Motion #8

Motion to approve the appointment of Teddi Pappas for the above noted functions in relation to Royal Bank of Canada and the RESP Program.

Moved by Lesley McRae

Seconded by Cory McMullan

Carried

Leo provided a financial update for the board and reported a deficit. The financial picture for our agency is that we are in a deficit, however when compared to other agencies in the Province, our situation is positive.

Crown Ward Review presentation by Joan Conrad.

Motion #9

Motion to approve the report of the Stewardship and Quality Committee.

Moved by Linda Gendron

Seconded by Cory McMullan

9. **GOVERNANCE AND PLANNING COMMITTEE**

Linda Gendron provided a report of the committee meeting.

Report on complaints/ Complaint Procedure

**Motion #10**

Motion to accept the report from the Governance and Planning Committee.

Moved by Linda Gendron

Seconded by Sharon McKeiver

Carried

10. **FOUNDATION BOARD REPORT**

- Jennifer Broderick, the Board Liaison for the Foundation, attended her first Foundation Board Meeting and was really impressed with what she heard.
- The Dream Ball is the next big upcoming event for the Foundation. Jennifer forwarded the information to the Board members through Laura Ross.

**Motion #11**

Motion to accept the report from the Foundation Liaison.

Moved by Jennifer Broderick      Seconded by Linda Gendron

Carried

**11. OTHER BUSINESS**

➤ Lesley McRae reported on the next Project Hygiene. She also showed the Board the blankets for children that were made by the students at the Millbrook School.

➤ Strategic Planning Day  
Information collected on the day will be shaped and delivered to the Board. Jonathan thanked Board members for their attendance.

**12. ADJOURNMENT**

**Motion 12**

**Motion to adjourn the meeting**

**Moved by Lesley McRae**

**Carried**