

If you cannot attend, please inform Laura at 743-9751 EXT 298 or 1-800-661-2843  
Or after hours 743-9742 EXT 298

**THE KAWARTHA-HALIBURTON CHILDREN'S AID SOCIETY  
BOARD OF DIRECTOR'S MEETING**

*Thursday, October 16, 2008*

*5:00 p.m.*

*Lindsay Office Boardroom*

Jonathan Bennett (President)

Bill Wellman

Jennifer Broderick

Sharon McKeiver

Lesley McRae

Winsome McLaughlin

**Regrets**

Robert Messacar

Sharon McKeiver

Cory McMullan

Sandra Moore

Jack Watkins

Linda Gendron

Patricia Smith

**(Staff)**

Hugh Nicholson, Executive Director

Leo Cook, Director of Finance

Joan Conrad, Director of Accountability and Management Services

Recorder – Laura Ross

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INFORMAL WINE AND CHEESE FROM 5:00 TO 5:30

**MINUTES**

**Tonight's meeting is for information only, as we do not have a quorum**

**1. CALL TO ORDER**

No Quorum

**2. CORRESPONDENCE**

No correspondence brought forward

**3. APPROVAL OF PREVIOUS MINUTES (September 2008)**

Jonathan asked for amendments. None brought forward by the group.  
Minutes to be approved at the November meeting.

**4. APPROVAL OF AGENDA**

Jonathan welcomed Nathalie Fouquette, Jan Jamieson, Julie Brown and Virginia Clark.

5. **BUSINESS ARISING**

- a. Election of New Board Members  
To be done at November meeting.

6. **EDUCATIONAL SESSION**

- City of Kawartha Lakes Office  
Jackie provided a wonderful report on the Lindsay office

7. **EXECUTIVE DIRECTOR'S REPORT**

**Information in addition to the ED Report distributed prior to the meeting.**

- Hugh reported that 15 children are currently residing in OPR's out of our catchment area.
- At the 2006 AGM – 3 teams of members were elected, one group of one year, one group of two years, one group of three years. Maximum period that can be spent on the Board is 2 terms; a break must be taken prior to sitting on the Board again. This will be adopted into a bylaw.
- Hugh reviewed the 'dashboard' from the Executive Director's Report.
- Comparators with the Province will be available next year. An integrated file review will be conducted in 2009.
- A new workload analysis has been requested by the Ministry. Provincially there are focus groups gathering data from workers regarding the amount of workload that they are carrying. This investigation covers all areas of the agency.

**ACTION ITEM**

**Flow chart request – the Board would like to see a Flow Chart that follows the process beginning when a child comes into care and the route that they take through the agency/process.**

**ACTION ITEM**

**Joan with prepare a report for the Stewardship Committee regarding the Crown Ward Audit. We received a score of 37%, mainly due to some IT difficulties. Hugh has also asked Judy Shields to speak to the Stewardship Committee regarding the results.**

8. **STEWARDSHIP AND QUALITY  
COMMITTEE REPORT**

**Including a detailed Financial Report**

Leo provided a financial update. See attached documentation for content. Leo needs a motion from the Board to add Nathalie Fouquette and Lori Stanley as signing Officers, and to add Teddi Pappas as administrator/agency representative regarding Registered Education Savings Plans.

Motion to be presented next meeting.

9. **GOVERNANCE AND PLANNING COMMITTEE**

No report

10. **FOUNDATION BOARD REPORT**

One member has come forward. Jennifer Broderick will be the Board Liaison for the Foundation.

Lesley McRae mentioned that project hygiene is looking for storage space.

Millbrook builders club donating 18 blankets to the agency.

December 5<sup>th</sup> is the next Project Hygiene which will take place in Havelock.

Winsome McLaughlin offered her help on the weekends.

11. **ADJOURNMENT**