

If you cannot attend, please inform Laura at 743-9751 EXT 298 or 1-800-661-2843
Or after hours 743-9742 EXT 298

THE KAWARTHA-HALIBURTON CHILDREN'S AID SOCIETY
BOARD OF DIRECTOR'S MEETING
Thursday, March 20, 2008
5:00 p.m.
1100 Chemong Road, Peterborough, Ontario

In attendance

Sharon McKeiver	Linda Gendron
Jonathan Bennett	Bill Buys
Mollie Cartmell	Bill Wellman
Cory McMullan	

Regrets

Jack Watkins	Robert Messacar
Robert Pierson	Jennifer Broderick(on leave)
Lesley McRae (on leave)	Jill Worden
Sandra Moore	

(Staff)

Hugh Nicholson, Executive Director
Linda Mitchelson, Director of Child Protection Services
Leo Cook, Director of Finance
Joan Conrad, Director of Accountability and Management Services
Recorder – Laura Ross

MINUTES

*Jonathan Bennett chaired tonight's meeting as Jack Watkins is ill.
Jack Watkins is in attendance via telephone.*

1. **CALL TO ORDER**
2. **CORRESPONDENCE**
Included in Board Package (if any)
3. **APPROVAL OF PREVIOUS MINUTES (February 2008)**
Amendment: correct date of the Colours of Hope Gala to March 29, 2008
Motion #1
Motion to approve the minutes of the February 2008 meeting as amended.
Moved by Linda Gendron Seconded Sharon McKeiver
Carried

4. **APPROVAL OF AGENDA**

- (a.) Conflict of Interest
None declared
- (b.) Amendments to the Agenda: add 6.1 – committee structure; 6.2
AGM Budget; defer Personnel matter to next meeting.

Motion #2

Motion to approve the Agenda.

Moved by Bill Buys

Seconded by Molly Cartmell

Carried

5. **BOARD INFORMATION SESSION –
ACCESS SERVICES**

- Sonya Vellenga attended the board meeting along with Patty Tucker, team leader - Behaviour Program, Erin Campbell – Behaviour Program, Erin Hurley attending to observe a board meeting as a part of her new worker orientation.
- Sonya discussed issues regarding the Society's Access Programs.
- *copy of material available in Board Binder – see Laura Ross*

6. **BUSINESS ARISING**

.1 **Committee structure**

- ✚ Deferred to the next meeting. A decision is to be made at the next meeting, as this issue is becoming very serious.
- ✚ Jonathan asked board members to provide feedback to Jack prior to the next meeting in order to be in a position to make a decision in this regard.

.2 **AGM Budget**

- ✚ This year's budget is less than the budget from last year, primarily printing costs.
- ✚ Jack will provide information regarding guest speaker currently with the OPP.
- ✚ Jonathan called on Board members to contact Laura if they have any ideas re quest speaker

.3 **Discussion of Personnel matter (in camera)- (Deferred to next meeting)**

7. EXECUTIVE DIRECTOR'S REPORT

In addition to the ED report sent to the Board:

- ✚ February 29th Budget meeting took place at the agency. We will stand at a slight deficit.
- ✚ Service volume – intakes have increased over last month, this is an intentional change due to some fine-tuning of processes.
- ✚ Children in care and group care numbers are down.
- ✚ Number of children affected by Youth Criminal Justice Act is rising. This issue has been raised with the Ministry.
- ✚ Hugh mentioned Barb Bell and spoke of her enormous long term commitment to children and the Agency. Barb was a true advocate, and vocal member of the FPA.
- ✚ Meeting took place today with the Region. The First Nations issue was discussed regarding supports for First Nations in order to obtain society status. This issue is under review by the Ministry. A working committee will be formed with the Region.
- ✚ Young Offenders issues were discussed.
- ✚ Quality Assurance issues and their importance were discussed.
- ✚ Annual planning process is in the final stages, this will be presented to the Board for approval in April.
- ✚ Issue raised today – in the last four years our budget was raised 4%, as opposed to the average of other agencies in our region which is 50%. While the demographics appear to be similar, it appears that there is 6 million dollars less that the citizens of our region are not receiving. There is a serious equity issue involved.
- ✚ Letter to be written to the Minister to express findings from today's meeting with a view to obtaining some explanation and answers to the findings. This information should be provided to Bill Wellman as Board member at OACAS.
- ✚ Community Living project is moving along, respite services are being reviewed.

Motion #3

Motion to accept the Executive Directors Report.

Moved by Linda Gendron

Seconded by Cory McMullan

Carried

8. **FINANCE AND RESOURCE COMMITTEE REPORT**

- Verbal report of the March 2008 meeting
- Cory provided a verbal report of the last meeting. A large portion of the meeting was spent reviewing the budget.
- The agency is still unsure as to what costs will be covered and which will not.
- Board feels that persons with financial expertise may be shying away from serving on the board due to the contentious budget issues.
- The agency has been advised that the budget will be approved or not on the last day of the fiscal year. The 2007 budget will be approved on March 31, 2008.
- Jonathan expressed that the board should be proud of the fact that we are running the agency in a fiscally responsible manner notwithstanding the fact that it would appear on the surface that it is not totally advantageous to run the agency as close to a balanced budget as possible.
- The letter to the Ministry should be written with stronger language re partnership and stronger on growth. We should use this as an opportunity to ask for rewards for being fiscally responsible. Highlights areas where we would grow as an agency if we had the financial means.

Motion #4

Approval of January 2008 meeting minutes

Moved by Cory McMullan Seconded by Molly Cartmell

Carried

Motion #5

Motion to approve the verbal report of March 2008

Moved by Cory McMullan Seconded by Molly Cartmell

Carried

9. **STRATEGIC POSITIONING COMMITTEE**

- No meeting in March – verbal report not available.

10. **AGENCY GOVERNANCE COMMITTEE AND PUBLIC RELATIONS COMMITTEE**

- Approval of minutes from December 2007, January 2008 meetings

- Linda thanked all committee members for attending and providing great feedback
- Linda spoke about the need for board members to complete surveys; this is of the utmost importance.
- Training regarding representing the agency in public is being considered.
- Individual assessment - only three responses to this survey call.
- Governance Policy – Linda reminded the board that the Nominating Committee has a responsibility to track attendance of board members at meetings. The committee is in the process of reviewing this responsibility.

Nominations Committee – Sharon McKeiver - Chair

- Timeline regarding plan for nominations committee was reviewed.
- Sharon asked for board member volunteers to serve on the committee.
- Recommendations for nominations will be done at the board meeting in May.

Motion #6

Motion to approve the verbal report of the committee.

Moved by Linda Gendron Seconded by Bill Wellman

Carried

Motion #7

Motion to approve minutes of the committee (December 2007 and January 2008)

Moved by Linda Gendron Seconded by Cory McMullan

11. FOUNDATION BOARD REPORT

- Verbal report provided Jill Worden if the Board has met prior to the Board of Directors meeting.

12. OTHER BUSINESS

- Jonathan Bennett shared with the Board that he attended at a play therapy day with Linda Mitchelson with some of the youth in care to gain feedback regarding their experience of living in connection with the agency.

- The feedback from the youth will be collaborated and shared with the SPC committee. This program was part of a March Break program.
- The information provided by the youth at the day validated information that is brought to the board.
- There will be a Parent Forum on the 26th at 1:30 – 3:00 to be held in the Peterborough Boardroom. Brenda Dale from the social planning council will facilitate the group Lesley McRae will participate in that session.

12. **ADJOURNMENT**

Motion #8

Motion to adjourn the meeting

Moved by Linda Gendron