**Please follow these instructions while applying for the Kawartha Haliburton Children’s Foundation’s financial assistance- available for education after high school.**

Funding is available for courses and programs that will further your education leading to future employment. This includes college and university courses, and programs that will result in a certificate. Examples of certificates include but are not limited to hairdressing, truck driving, security guard training or the personal support worker certificate program provided by your place of employment. Please note, this funding does apply courses required for the completion of the Ontario Secondary School Diploma (OSSD).

**Who can apply:**

* Students who are Crown Wards or Previous Crown Wards (Extended Society Care) involved with the Kawartha Haliburton Children’s Aid Society.
* Students currently or formerly on a Volunteer Youth Services Plan (VYSA)

**When to apply:**

Students are required to apply each semester.

**Deadlines are as follows:**

**Fall Semester (September-December)**: application must be submitted no later than **Nov. 1** of the yr. of study.

**Winter Semester (January – April)**: application must be submitted no later than **March 1** of the yr. of study.

**Summer Semester (May – August):** application must be submitted no later than **July 1** of the yr. of study.

You should receive the bursary payment within 30 days of sending in the forms. Please do not send in the forms earlier than two months before the start of the semester.

**Proof of acceptance will be required for each semester you apply for. This could be in the form of your letter of acceptance or a time table provided by your school.**

 **Full-time bursary recipients will receive $1,000 - $2,500 per semester**, part-time students will receive reduced bursaries depending on the number of courses taken. Individuals who have a reduced course load due to an accommodation but are still classified as a full-time student will receive the full-time bursary amount. In this case documentation confirming the full-time designation must be submitted with the application in order to qualify for the full amount.

**Forms to be included in Application:**

* Bursary Declaration Consent Form
* Bursary Application Form
* Proof of enrollment
* Thank you letter to the Foundation (to be completed yearly)

Thank you letters are sent to the donors who make our bursary program possible. We require every bursary student to write a thank you note yearly. This only needs to be a short note including any information you are comfortable with sharing, and how you plan to use your bursary funding. These letters are critical to ensuring the Foundation receives this funding again next year.

The application forms can be emailed to you, filled out, scanned and emailed back to your social worker or to carrie@k-hchildrensfoundation.com, or directly to the Foundation. If you don’t have access to a scanner, we will accept clear photos of the application and consent page.

Please contact Carrie Truman at carrie@k-hchildrensfoundation.com or call 705-743-9751 ex. 1317 with any questions.