

Kawartha-Haliburton Children's Aid Society

Bid Solicitation

The Kawartha-Haliburton Children's Aid Society is seeking bids from interested parties with respect to its intention to sell the following vehicle:

2016 Dodge Caravan – Wheelchair Accessible “BraunAbility” Model

Terms:

1. Vehicle is sold as is. No certification or warranty is provided.
2. Purchaser is responsible for all taxes, registration and insurance.
3. Payment by certified cheque from Schedule I Canadian chartered bank,
4. All bids received are subject to a reserve.
5. Highest or any bid not necessarily accepted.
6. Employees and volunteers of the organization as well as family members living with them are excluded from submitting bids in order to avoid potential conflict of interest.
7. Bids will be received during business hours (9 am to 5 pm local time, Monday to Friday) until **February 8, 2019** at Reception at 1100 Chemong Road, Peterborough, ON.
8. Bid Documentation:
 - a. Bids must be received before the closing date at the designated location. The Society is not responsible for lost bids or bids received late.
 - b. Bids must be provided on the form attached hereto as Appendix A.
 - c. An unsigned bid will be rejected as incomplete.
 - d. Each bid must be in a separately sealed envelope clearly marked “Automobile Sale Bid”.
 - e. Bid envelopes to be received by the Society through Canada Post or third party messenger must be within an outer envelope addressed as follows: Kawartha Haliburton Children's Aid Society, Director of Finance, 1100 Chemong Road, Peterborough, ON. K9H 7S2
9. Vehicle may be inspected on the Society's property as 1100 Chemong Road, Peterborough, Ontario between 9 am and 3 pm by contacting the Property Supervisor at 705-743-9751 x 1288 to arrange an appointment. Vehicle may not be moved from site until sold.
10. Successful bidder will be notified within two business days of the closing. They must provide full payment within 5 business days of being notified and proof of insurance prior to removing vehicles from Society premises.

11. The Society reserves the right to:

- a) Cancel the bid process at any time prior to informing a successful bidder;
- b) Reject any or all bids received;
- c) Reissue the bid solicitation;
- d) Accept any bid in whole or in part, without negotiations;
- e) Enter into negotiations with purchasers on any or all aspects of their bids.

Appendix A

Kawartha-Haliburton Children's Aid Society: Bid to Purchase Automobile from the Society

Vehicle	VIN	Kilometers as of January 24, 2019	Bid Amount (excluding taxes, fees, registration and insurance)
2016 Dodge Caravan – Wheelchair Accessible “BraunAbility” Model	2C4RDGBG5GR386994	35, 417	\$

I acknowledge the vehicle is sold without warranty. I will be responsible for the payment of all taxes, fees and other costs and that my bid excludes these costs. I enclose a certified cheque representing 10% of the bid price. I agree to complete the purchase within 5 business days of being notified as the successful bidder by paying the balance of the bid amount by certified cheque from a Schedule I Canadian Chartered Bank and should I fail to do so, my deposit will be forfeited. I am responding to this bid solicitation in an honest, fair and comprehensive manner, and I accurately reflect my capacity and willingness to satisfy the requirements stipulated in the bid solicitation and resulting Sales Contract.

Name of Bidder:	
Street Address:	
City and Postal Code:	
Phone Number:	
Date:	
Signature:	