



Ministry of Children, Community and Social Services

**A LICENCE OR RENEWAL OF A LICENCE TO
PROVIDE RESIDENTIAL CARE**

Child, Youth and Family Services Act, 2017

No. 0329997

Date of Issue: 02-Dec-2025

Renewal

Under the authority provided in the *Child, Youth and Family Services Act, 2017* (CYFSA) this licence is granted to:

KAWARTHA-HALIBURTON CHILDREN'S AID SOCIETY

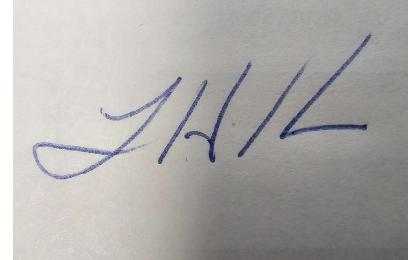
of Peterborough to provide parent model foster residential care under the name of:

Kawartha - Haliburton Children's Aid Society - Foster Care System

at 1100 Chemong Road, Peterborough, ON, K9H 7S2.

1. This licence expires on the **2nd of December, 2026**.

(1) Conditions attached as Schedule "A"



Lanna Hoffman
Director, under Part IX, CYFSA

Ministry of Children, Community and Social Services
SCHEDULE A:
STANDARD FOSTER CARE CONDITIONS
2025

CONDITION ONE

The licensee shall have written policies and procedures regarding acceptance or rejection of the proposed foster parent or parents that specifically cover verified and suspected child abuse and neglect. The policies and procedures shall be made available to persons designated by the licensee to conduct the assessment of the foster parent or parents.

CONDITION TWO

The licensee or a person designated by the licensee shall determine that each foster home complies with:

- a. the laws of the area in which the foster home is located respecting the health of inhabitants in the area;
- b. a rule, regulation or direction or order from the local board of health or any direction or order of the medical officer of health;
- c. any law for the protection of persons from fire hazards including the Fire Code established under Part IV of the *Fire Protection and Prevention Act, 1997* and any by-law of a municipality in which the foster home is located respecting the protection of persons from fire hazards; and,
- d. any applicable requirements of the Building Code made under the *Building Code Act, 1992*

CONDITION THREE

The licensee or a person designated by the licensee shall ensure that any harmful substance or object, including a substance or object that is poisonous or hazardous, shall:

- a. Only be kept in the foster home if it is essential to the operation of the foster home; and
- b. Be kept in a locked container if it is in the foster home.

CONDITION FOUR

In order to provide support and supervision of the foster home, the licensee shall ensure that there is a means of communicating regularly and routinely with foster parents.

CONDITION FIVE

The licensee shall keep an up-to-date list showing the number and location of beds available for emergency placement, and make this list available to persons assigned by the licensee to supervise and support the foster parent or parents.

CONDITION SIX

The licensee shall report to the ministry and to the placing agency all serious occurrences as soon as possible and no later than twenty-four hours after the occurrence, and shall train the foster parent to report serious occurrences immediately to the licensee. Serious occurrences include:

- a. A foster child dies.
- b. A foster child is seriously injured.
- c. The licensee, the foster parent or a person assigned by the licensee to supervise and support the foster parent or parents injure a foster child.
- d. A foster child is abused or mistreated.
- e. The licensee, the foster parent or a person assigned by the licensee to supervise and support the foster parent or parents uses a physical restraint on a foster child.
- f. A complaint is made by or about a foster child that the licensee considers to be of a serious nature.

- g. A foster child resides in the foster home and a fire or other disaster occurs in the foster home.
- h. Any other serious occurrence concerning a foster child, other than an occurrence described above.

CONDITION SEVEN

The licensee shall have policies and procedures regarding the arrangement of travel for foster children inside and outside the Province of Ontario and the foster parents shall be advised of these policies and procedures.

CONDITION EIGHT

The licensee shall ensure that persons assigned by the licensee to supervise and support the foster parent or parents are available to respond within 24 hours to emergencies reported by foster parents.

CONDITION NINE

The licensee shall ensure that persons assigned by the licensee to supervise and support the foster parent or parents contacts the foster child's teacher and/or school principal, to assess the child's adjustment and progress in school at least quarterly.

CONDITION TEN

The licensee shall ensure that information held by the licensee on a foster child shall be available to:

- a. the child, based on capacity, or their substitute decision maker;
- b. the person having lawful custody of the child, with appropriate consent;
- c. authorized persons in the employ of the licensee, with appropriate consent;
- d. the child's foster parents where they have signed a statement of confidentiality, with appropriate consent;
- e. other agencies, professionals or hospitals with the written consent of the child, based on capacity, or their substitute decision maker.

This does not prevent the appropriate sharing of information when it is reasonably necessary to assess, reduce or eliminate risk of harm to a child.